

## Facilities Management

### **DIRECTOR, OPERATIONS & MAINTENANCE**

(Permanent Position)

#### **THE OPPORTUNITY**

The St. John's campus of Memorial University encompasses more than 80 buildings with approximately 4 million square feet of teaching, research, student residences and office space. In addition to supporting its own municipal infrastructure, the campus maintains its own utility plant that provides power to its buildings and the Health Sciences Centre, the tertiary health care facility for the province of Newfoundland and Labrador.

As a part of the senior leadership team reporting to the Associate Vice-President (Facilities), the Director, Operations and Maintenance will provide strategic direction and leadership to all facilities operations and maintenance on the St. John's campus with a strategic vision that supports a teaching, learning, research and public engagement environment. This includes accountability for more than 250 employees working in electrical, mechanical, plumbing, carpentry, and locksmith systems; utility generation and distribution; work control, preventative maintenance planning and scheduling; custodial and landscaping maintenance and initiatives; and sustainability.

Specific accountabilities include:

- leading and supporting a team of professionals with a strong commitment to their success and development;
- embracing and empowering a safety culture, and working closely with risk management to ensure a balanced approach for facility related decisions;
- establishing collaborative and consultative relationships and engaging with university leaders and external stakeholder groups to understand campus needs;
- ensuring all legislative and compliance obligations are embedded and met;
- monitoring the schedule of all electrical/mechanical shutdowns and planning of regular maintenance including the installation of new and/or replacement equipment;
- developing deferred maintenance plans and budgets in collaboration with the facilities leadership team;
- making recommendations, and performing and requesting studies related to the facilities environment;
- developing and allocating project and departmental budgets as well as identifying priorities for major equipment replacement and procurement decisions;
- guiding the development and implementation of policies and procedures for the university's changing campus facility requirements;

#### **THE CANDIDATE**

As the ideal candidate, you are an experienced strategic leader with superior communication and negotiating skills who through collaboration and creativity is able to solve problems and build strong relationships internal and external to the university. You have senior technical knowledge gained by more than ten (10) years of progressively responsible positions and a minimum of a Bachelor's Degree in Engineering, Architecture or related discipline with a relevant professional designation (such as Professional Engineer, Certified Facility Manager, Certified Project Management Professional, Registered Architect (RAIC); or an equivalent combination of education and experience. You have demonstrated the ability to lead an effective team in support of the mandate of the department and the strategy of a university or similarly complex organization. You lead by example exhibiting a strong client-centered focus and a working understanding of collective agreements and union/management relations. The successful candidate must have an understanding of relevant legislation and codes and a demonstrated commitment to safety. A background in maintenance planning, deferred maintenance and energy management initiatives would be preferred.

#### **THE REWARDS**

Memorial University is a progressive employer at the forefront of the university sector in Canada, with competitive compensation and a wide range of benefit programs. The work environment is stimulating and dynamic and employees are encouraged to partake in the diverse intellectual, cultural, social and recreational offerings.

<b>SALARY</b>	Commensurate with qualifications and experience.
<b>CLOSING DATE</b>	November 30, 2016
<b>COMPETITION NO.</b>	UWA-16-07

To apply for this position, please visit us at [www.mun.ca/careers](http://www.mun.ca/careers) and click the "APPLY ONLINE" button at the bottom of our ad. Applications must be received by **5:00 pm NST** on the competition closing date. For enquiries, contact the Department of Human Resources, 4th Floor, Arts & Administration Building, Elizabeth Avenue, St. John's, phone (709) 864-2434 or fax (709) 864-2700.

**All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. Memorial University is strongly committed to employment equity and especially welcomes applications from all qualified candidates, including women, members of visible minorities, Aboriginal persons, members of sexual minorities and persons with disabilities.**

**Please be advised that we are unable to provide updates on current competitions.**

**We thank all applicants for their interest, however, only those selected for an interview will be contacted.**